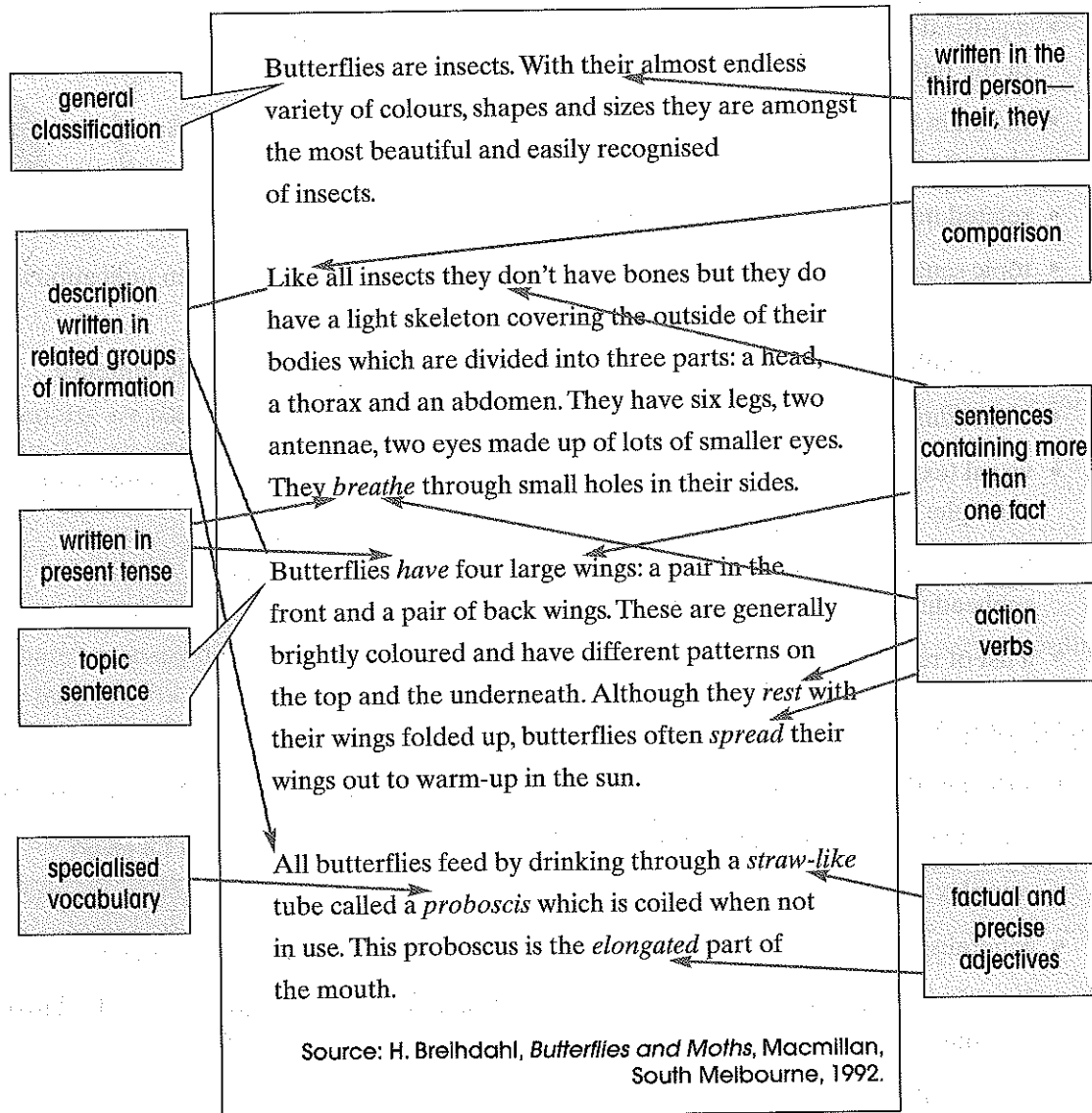


Figure 6.2 Annotated information report



Teaching focuses for information reports

Focus on the purpose and structure of information reports

- Demonstrate how reports begin with a general opening statement or classification of the subject matter and then proceed onto descriptive writing that is organised into interrelated sections or series of paragraphs. Help children to identify the opening general statements in reports and the class of things to which they refer. They can write sample opening general statements for given topics. For example: for a particular animal or class of animals, a given country or people, a machine.
- Identify the paragraphs and their content. Use text mapping (see page 58 for instructions) to help children identify paragraphs in reports and their content. Demonstrate paragraph writing and guide them towards using this writing convention in their own reports. Use bundling (see page 58 for instructions) to assist children write paragraphs.